

Project Management: Intermediate

1 day

Description

This ILT Series course builds on the fundamentals taught in Project Management: Basic. In the Intermediate course, students will learn how to implement quality measures, handle project risks, acquire and motivate team members, and communicate effectively. Course activities cover identifying the characteristics and goals of quality management, create a quality management plan, conduct an audit, develop a quality control system, design a risk management plan, follow a qualitative risk analysis process, create a decision tree, and monitor and control project risks. Students will also discuss the characteristics of a good manager, build and maintain a productive team, and use analysis tools and reports to evaluate the performance of a project.

Prerequisites

- *Project Management: Basic*

Course Outline

Unit 1: Quality management

Topic A: Fundamentals of quality management
Topic B: Quality planning

Unit 8: Project performance and conclusion

Topic A: Performance reporting
Topic B: Concluding a project

Unit 2: Quality assurance and control

Topic A: Quality assurance
Topic B: Quality control

Unit 3: Risk identification and management

Topic A: Fundamentals of risk management
Topic B: Risk management planning
Topic C: Risk identification

Unit 4: Risk analysis, response, and control

Topic A: Qualitative analysis
Topic B: Quantitative analysis
Topic C: Risk response
Topic D: Risk monitoring and control

Unit 5: Organizational planning

Topic A: Project managers
Topic B: Organizational planning

Unit 6: Staff acquisition and team building

Topic A: Staff acquisition
Topic B: Team building

Unit 7: Planning and distributing information

Topic A: Communications planning
Topic B: Distributing information