

# Windows 7: Advanced

1 day

## Description

Students should take this ILT Series course if their goal is to become more proficient in using Windows 7. Students will learn how to configure user accounts, work with devices and printers, manage and protect important files, maintain and restore their computers, troubleshoot applications, share and access network resources, and configure power-saving plans and security settings.

## Prerequisites

- *Windows 7: Basic*

## Course Outline

### ***Unit 1: User accounts***

Topic A: Account management

Topic B: Password management

### ***Unit 2: Devices and printers***

Topic A: Devices

Topic B: Printers

### ***Unit 3: File management and protection***

Topic A: File and folder management

Topic B: File protection

### ***Unit 4: Programs and utilities***

Topic A: Disk maintenance

Topic B: System Restore

Topic C: Troubleshooting

### ***Unit 5: Networks and mobile computing***

Topic A: Networks

Topic B: File and printer sharing

Topic C: Offline files

Topic D: Remote Assistance

Topic E: Power settings and plans

### ***Unit 6: Security***

Topic A: User Account Control

Topic B: Windows Firewall

Topic C: Windows Update

Topic D: Malware protection

Topic E: Internet Explorer security and privacy