

# Access 2003: Application Development

## 1 day

### Description

This ILT Series course is designed for experienced Access users who want to increase database development proficiency by creating complex queries, creating advanced forms and reports, creating and using macros, and creating data access pages with Microsoft Visual Basic for Applications.

### Prerequisites

- *Windows XP: Basic* or *Windows Vista: Basic*
- *Access 2003: Basic*
- *Access 2003: Intermediate*
- *Access 2003: Advanced*
- *Previous experience with Excel is recommended*

### Course Outline

#### ***Unit 1: Application design***

Topic A: Examining an application  
Topic B: Planning an application

#### ***Unit 2: Advanced forms***

Topic A: Using grouped controls  
Topic B: Refining the user interface  
Topic C: Creating subforms

#### ***Unit 3: Working with form controls***

Topic A: Working with dialog boxes  
Topic B: Working with macro groups  
Topic C: Automating navigation across forms

#### ***Unit 4: Switchboards and splash screens***

Topic A: Working with Switchboards  
Topic B: Working with splash screens  
Topic C: Automating splash screens

#### ***Unit 5: Custom toolbars and menu bars***

Topic A: Working with toolbars  
Topic B: Creating custom menu bars and shortcut menus