

Certified Business Professional (CBP) Project Management Specialist

5 days

Description

The CBP™ Project Management Certification equips the business professional with leading methodologies and practices in the project management field. Project management is a requirement for professionals in many fields, with many employers now identifying project management skills as vital for corporate success.

The course is recommended for project managers, senior executives, leaders, project team members, business analysts and managers. Students must have a commitment to the pursuit of excellence, a general understanding of projects and business elements and have completed a high school or secondary school diploma or similar educational standards.

Prerequisites

- None

Course Outline

Module 1: Introduction to Project Management

- What is a Project?
- Project Management

Module 2: The Project Initiation Stage

- The Project Initiation Stage
- Project Management Roles
- The Project Definition Document
- Presenting Your Business Case

Module 3: The Project Planning Stage

- The Planning Stage
- Planning the Time Element
- Planning the Cost Element
- Procurement Plan
- Planning the Quality Element

Module 4: Team Building for Project Leaders

- Team Building
- Leadership vs. Management
- Conflict Resolution

Module 5: Motivation

- Motivation
- Morale
- Building Loyalty in Teams

Module 6: Implementing the Project Plan

- Implementing the Project Plan
- Implementing the Procurement Plan
- Performance Tracking
- Earned Value Analysis
- Implementation Stage: Project Management Areas

Module 7: The Closing Stage

- Acceptance of Deliverables
- Releasing Resources
- Acceptance of Contracts
- Disassembling Project Team Members
- Project Documentation